
NOTICE TO BIDDERS

Philips Healthcare

INVITATION FOR BIDS

PHILIPS HEALTHCARE TRANSFORMATION SERVICES,
AS PROJECT DEVELOPER FOR

WESTCHESTER MEDICAL CENTER

MID-HUDSON REGIONAL HOSPITAL – X-RAY
INSTALLATION TMP318

(PUBLIC BIDDING PROCEDURES ARE BEING MODIFIED TO REFLECT COVID-19 CONCERNS AND TO ALLOW FOR SAFE SOCIAL DISTANCING PRACTICES, AS NOTED BELOW.)

SEALED BIDS FOR THE ABOVE-REFERENCED CONTRACT PROJECT FOR PHILIPS HEALTHCARE TRANSFORMATION SERVICES, AS PROJECT DEVELOPER (“PROJECT DEVELOPER”) FOR WESTCHESTER MEDICAL CENTER (“OWNER”), will be received and accepted by Project Developer at Westchester Medical Center Health Network | 100 Wood Road | Attention: | Conference Room in the Facilities Management Department in the basement level of Macy Pavilion | Valhalla, New York 10595 until **2:00 PM on Monday, April 4, 2022**, and immediately thereafter, the bids will be opened and read aloud by an employee of the Owner in the Owner’s Facilities Management Department Conference Room. For additional bidding questions or information, call Designated Contacts **Michael DiNapoli (516) 279-9583** - NOTE - *designated contacts are the only ones that can speak to Bidders about the project.*

Prospective Contractors, Subcontractors and other interested parties are required to register with the architect, Lothrop Associates LLP, to participate in bidding. Bidders may register with Lothrop Associates LLP and request complete electronic sets of the Bidding Documents from Lothrop Associates LLP via e mail. The following information is required:

1. Company name, address, phone number.
2. Contact person and e mail address.
3. Fax number (optional).
4. Request access to web link to obtain bid documents.

Send the above information via e mail to: **dstover@lothropassociates.com**. Upon receipt of this information, a web link will be sent to the registered prospective bidder via e-mail and prospective bidders may then download the bid documents. The Bidding Documents will be available **Thursday, March 10, 2022**. Bids will be accepted only from registered bidders. Only registered bidders will be notified of addenda availability via the web link.

Interpretations during bidding: address questions to **Devin Stover** at Lothrop Associates LLP by written correspondence or via e-mail **dstover@lothropassociates.com**. Telephone questions will not be accepted. Responses will be by addendum made available on the web link. Bidders should periodically check the web link to be assured of receiving all the official contract documents and addenda.

Bidders must be properly licensed under the laws governing their respective trades and be able to obtain Insurance and Bonds required for the Work.

A mandatory pre-bid walk-through inspection of the project site will be held on **Thursday, March 17, 2022, at 10:00 am**. Prospective bidders will meet in the Medical Arts Pavilion Main Lobby on the Mid-Hudson Hospital Campus, Poughkeepsie New York, 12601. Bidders will be accompanied by WMC staff and Philips staff to the project area.

Final RFI questions from all bidders are due by **Thursday, March 24, 2022 by 4:00 PM**.

Final RFI responses and Addendum from the Architect will be issued on **Tuesday, March 29, 2022 by 4:00 PM**.

The Project Developer reserves the right to waive any informality in the Bid, or to reject any and all Bids.

It is the Owner's policy to encourage and support significant, meaningful participation by business enterprises owned and controlled by people of color and/or women (MBE/WBE) in contracts and projects funded by the Owner.

The successful Contractor will be required to submit a Performance and Payment bond in an amount equal to one hundred (100%) percent of the contract price and both in a form acceptable to the Project Developer and the Owner. A Bid Bond and Consent of surety in the form specified in the bid specifications must be executed Bidder's surety and submitted with the bid.

All bids shall be submitted in an opaque, sealed envelope clearly marked "**Mid-Hudson Regional Hospital – X-Ray Installation TMP318**," addressed to: Philips Healthcare Transformation Services, Westchester Medical Center Health Network | Attention: | 100 Wood Road | Facilities Management Department in the basement level of Macy Pavilion | Valhalla, New York 10595. Unless otherwise permitted by law, no bids may be withdrawn for a period of forty-five (45) days after the date of the bid opening.

Time of Completion: **55 calendar days from Notice to Proceed.**

The Project Developer reserves the right to reject all bids and to waive any informality or irregularity in any or all bids.

LATE BIDS - All bids received after the deadline date and time stated above will not be considered and will be returned to the bidder unopened. The bidder assumes the risk of any delay in the mail or in the handling of the mail by Project Developer's employees or volunteers. Whether sent by mail or by means of personal delivery, the bidder assumes all responsibility for having the bid deposited on time at the place specified.